



MECHANISM FOR THE SELECTION OF ELECTIVE COURSES at Osh International Medical University

1. General Provisions

1.1. This Mechanism defines the procedure for the selection, approval, registration, and implementation of elective courses within the educational programs of Osh International Medical University (OIMU).

1.2. The mechanism is aimed at ensuring:

- academic flexibility;
- student-centered learning;
- individual educational trajectories;
- compliance with labor market demands;
- development of professional competencies.

1.3. Elective courses are a mandatory component of the educational program and allow students to choose disciplines according to their academic interests, professional goals, and future specialization.

1.4. The mechanism is implemented in accordance with:

- the legislation of the Kyrgyz Republic;
- State Educational Standards;
- academic policy of OIMU;
- internal quality assurance regulations.

2. Purpose of Elective Course Selection

The purpose of elective course selection is to:

- provide students with academic choice;
- strengthen professional and clinical competencies;
- support interdisciplinary learning;
- improve competitiveness of graduates;
- align educational programs with stakeholder and employer expectations.

3. Principles of Elective Course Selection

The elective course system is based on the following principles:

- transparency;
- academic freedom;
- accessibility of information;
- student-centered approach;
- equal opportunities;
- flexibility of educational trajectories;
- relevance to labor market needs;
- quality assurance.

4. Formation of the Elective Course Catalogue

4.1. The Catalogue of Elective Courses (CEC) is formed annually by academic departments and approved by the Academic Council.

4.2. The catalogue shall include:

- course title;
- course code;
- number of credits;
- prerequisites;
- learning outcomes;
- brief course description;
- teaching methods;
- assessment methods;
- responsible department.

4.3. Elective courses are developed considering:

- recommendations of employers;
- stakeholder feedback;
- student surveys;
- international educational trends;
- healthcare system needs;
- accreditation requirements.

5. Procedure for Elective Course Selection

5.1. Informing Students

Before the selection period, students shall be informed about:

- available elective courses;
- course descriptions;
- learning outcomes;
- prerequisites;
- registration deadlines;
- academic advising procedures.

Information shall be available through:

- university website;
- LMS platform;
- dean's office;
- academic advisors/tutors.

5.2. Academic Advising

Students shall receive консультации (academic consultations) from tutors/advisors regarding:

- elective course relevance;
- academic workload;
- future specialization;
- career opportunities;
- prerequisite requirements.

5.3. Student Selection Process

Students independently select elective courses according to:

- educational interests;
- career goals;
- academic performance;
- individual study plan.

The selection process shall be conducted electronically through the university information system or LMS platform.

5.4. Registration and Approval

- Selected courses are registered within established deadlines.
- The dean's office verifies compliance with prerequisites and academic requirements.
- Final approval is confirmed by the academic administration.

6. Criteria for Opening an Elective Course

An elective course may be opened if:

- the minimum number of registered students is met;
- qualified teaching staff are available;
- educational and methodological resources are sufficient;
- the course corresponds to the educational program objectives.

If the minimum number of students is not reached, the university may:

- cancel the course;
- merge groups;
- offer alternative elective disciplines.

7. Rights and Responsibilities of Students

Students have the right to:

- freely choose elective courses;
- receive complete information about courses;
- obtain academic advising;
- change elective courses within the established period.

Students are responsible for:

- complying with registration deadlines;
- fulfilling prerequisite requirements;
- completing selected courses according to academic regulations.

8. Responsibilities of Departments and Faculty

Departments and faculty members shall:

- develop high-quality elective courses;
- regularly update course content;
- ensure alignment with modern medical practice;
- apply innovative teaching methods;
- evaluate course effectiveness through feedback and assessment results.

9. Quality Assurance of Elective Courses

The quality of elective courses shall be monitored through:

- student satisfaction surveys;
- analysis of academic performance;

- feedback from employers and stakeholders;
- internal audits;
- review of learning outcomes achievement;
- accreditation procedures.

Elective courses shall be periodically reviewed and updated to ensure relevance and sustainability.

10. Monitoring and Evaluation

The university conducts regular monitoring of:

- student participation in elective courses;
- course demand;
- teaching quality;
- learning outcomes;
- graduate competencies.

Monitoring results are used for:

- improvement of the catalogue;
- revision of educational programs;
- strategic academic planning.

11. Digitalization of the Selection Process

OIMU ensures digital support for elective course selection through:

- LMS systems;
- electronic registration platforms;
- online academic advising;
- digital catalogues;
- automated student records.

This ensures transparency, accessibility, and efficiency of the process.

12. Final Provisions

12.1. This Mechanism enters into force after approval by the Rector of OIMU.

12.2. Amendments and additions may be introduced by decision of the Academic Council.